

**CITY OF HERNANDO**  
Application for Variance

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
E-mail address

\_\_\_\_\_  
Property Address

\_\_\_\_\_  
Cell phone number

City requirement for which a variance is sought:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please submit the following with this application:

1. Written demonstration of the following:
  - a. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are applicable to other lands, structures or buildings in the same (zoning) district.
  - b. That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same (zoning) district under the terms of this ordinance.
  - c. That special conditions and circumstances **do not result from actions of the applicant.**
  - d. That granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same (zoning) district.
2. A vicinity map on 8 ½" X 11" paper and transparency, drawn to scale, showing all property within a 500-foot radius of the subject property and the name of the owner of each parcel.
3. A plot plan of the subject property on 8 ½" X 11" paper and transparency, drawn to scale, showing dimensions and the location of existing or proposed structures and off-street parking facilities.
4. A typical floor plan of existing or proposed structures on 8 ½" X 11" paper and transparency, drawn to scale, showing all necessary measurements.
5. A front and side elevation of existing or proposed structures on 8 ½" X 11" paper and transparency, drawn to scale, showing building heights.
6. A list and mailing labels of names and addresses of owners of all property shown on the vicinity map.
7. When requested, photographs of the site and area.
8. Application fee (Commercial - \$330.00; Residential - \$55.00)

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**ALL INFORMATION AND LISTS/LABELS MUST BE PROVIDED BEFORE  
A HEARING CAN BE SCHEDULED**

\_\_\_\_\_  
Received by

\_\_\_\_\_  
Date

Public Hearing Advertised on \_\_\_\_\_

Fee Paid on \_\_\_\_\_

For Planning Commission meeting scheduled on \_\_\_\_\_