

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, January 3, 2017 at 6:00 P.M. with Mayor Chip Johnson presiding. Aldermen present were: Alderman Lauderdale, Alderman Bryant, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Attorney Kenny Stockton, Fire Chief Hubert Jones, City Engineer Joe Frank Lauderdale, Planning Director Jared Darby, Public Works Director Gary McElhannon, Henry Bailey, Wesley Callahan, Scott Trapolino, Kay and Don Carson.

INVOCATION

Alderman Higdon gave the invocation.

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

January 3, 2017

6:00pm

- 1) Call the meeting to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 116270 – 116439 less 116285, and 116311 - 116316
- 5) Approve Docket of Claims No.'s (Lauderdale) 116285
- 6) Approve Docket of Claims No.'s (Bryant) 116311 - 116316
- 7) Approve Minutes
- 8) Authorize Katie Harbin to attend the 71st International Institute of Municipal Clerks (IIMC) Annual Conference in Montreal, Quebec Canada on May 20, 2017 – May 25, 2017, also authorize to pay registration and travel expenses.
- 9) Adopt Resolution declaring the week of January 15 – 21, 2017 as Mississippi Municipal Government Week
- 10) Authorize Mayor Johnson to sign with Tina Hill for election consultant services
- 11) Consideration to change the name of Old Highway 304 to W Commerce Street within the City Limits of Hernando (this item was tabled from the December 20th meeting)
- 12) Discussion of Public Notice requirements for rezonings
- 13) Adjourn

Motion was duly made by Alderman Higdon, and seconded by Alderwoman Brooks to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of January, 2017.

APPROVE DOCKET OF CLAIMS NO.'S 116270 – 116439 LESS 116285, AND 116311 - 116316

The Board of Aldermen were presented with a docket of claims No. 116270 – 116439 less 116285, and 116311 – 116316 in the amount of \$1,184,097.67 for approval.

Motion was duly made by Alderman Bryant, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Bryant, Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, and Alderman Lauderdale.

Those voting “Nay”: None.

ORDERED AND DONE this the 3rd day of January, 2017

APPROVE DOCKET OF CLAIMS NO.'S 116285 (LAUDERDALE) 116285

Alderman Lauderdale recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 116285 in the amount of \$36,762.91 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderwoman Brooks to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, and Alderman Bryant.

Those voting “Nay”: None.

ORDERED AND DONE this the 3rd day of January, 2017

APPROVE DOCKET OF CLAIMS NO.'S 116311 - 116316 (BRYANT)

Alderman Bryant recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 116311 – 116316 in the amount of \$1,323.40 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, and Alderman Lauderdale.

Those voting “Nay”: None.

ORDERED AND DONE this the 3rd day of January, 2017

APPROVE MINUTES FROM THE REGULAR BOARD MEETING ON DECEMBER 20, 2016

Motion was duly made by Alderwoman Brooks, and seconded by Alderman Higdon to approve the Minutes from the regular Board Meeting on December 20, 2016 as presented after changing the typo on page 16. A vote was taken with the following results:

Those voting “Aye”: Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, and Alderman Higdon.

Those voting “Nay”: None.

ORDERED AND DONE this the 3rd day of January, 2017

AUTHORIZE KATIE HARBIN TO ATTEND THE 71ST INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS (IIMC) ANNUAL CONFERENCE IN MONTREAL, QUEBEC CANADA ON MAY 20, 2017 – MAY 25, 2017, ALSO AUTHORIZE TO PAY REGISTRATION AND TRAVEL EXPENSES

Motion was duly made by Alderman Lauderdale and seconded by Alderman McLendon to deny the request for Katie Harbin to attend the 71st International Institute of Municipal Clerks (IIMC) Annual Conference in Montreal, Quebec Canada on May 20 – 25, 2017, also authorize to pay registration and travel expenses. A vote was taken with the following results:

Those voting “Aye”: Alderwoman Brooks, Alderman Lauderdale, Alderman Higdon and Alderman McLendon.

Those voting “Nay”: Alderman Hobbs and Alderman Bryant.

ORDERED AND DONE this the 3rd day of January, 2017

Alderman McLendon arrived late.

**ADOPT RESOLUTION DECLARING THE WEEK OF JANUARY 15 – 21, 2017 AS
MISSISSIPPI MUNICIPAL GOVERNMENT WEEK**

Mississippi Municipal Government Week

A RESOLUTION OF THE CITY OF HERNANDO RECOGNIZING MUNICIPAL GOVERNMENT WEEK, JANUARY 15-21, 2017, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

WHEREAS, municipal government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, municipal government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, municipal government provides services and programs that enhance the quality of life for residents, making their town their home; and

WHEREAS, municipal government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, Mississippi Municipal Government Week is a very important time to recognize the important role played by municipal government in our lives; and

WHEREAS, Mississippi Municipal Government Week offers an important opportunity to convey to all the citizens of Mississippi that they can shape and influence government through their civic involvement; and

WHEREAS, the Mississippi Municipal League and its member municipalities have joined together to teach students and other citizens about municipal government through a variety of different projects and information.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF HERNANDO JOINS WITH THE MISSISSIPPI MUNICIPAL LEAGUE AND MUNICIPALITIES ACROSS THE STATE OF MISSISSIPPI IN DECLARING JANUARY 15-21, 2017, MISSISSIPPI MUNICIPAL GOVERNMENT WEEK.

Motion made by Alderman Higdon, seconded by Alderwoman Brooks to adopt the Resolution recognizing Municipal Government Week, January 15-21, 2017, and encouraging all citizens to support the celebration and corresponding activities.

Those voting “Aye”: Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting “Nay”: None.

WITNESS our signatures on this the 3rd day of January, 2017.

ATTEST:

Chip Johnson, Mayor

Katie Harbin, City Clerk

**AUTHORIZE MAYOR JOHNSON TO SIGN CONTRACT WITH TINA HILL FOR
ELECTION CONSULTANT SERVICES**

Motion was duly made by Alderman Bryant and seconded by Alderman Higdon to authorize Mayor Johnson to sign a contract with Tina Hill for Election Consultant Services for the 2017 Municipal Election. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of January, 2017

**CONSIDERATION TO CHANGE THE NAME OF OLD HIGHWAY 304 TO COMMERCE
STREET WITHIN THE CITY LIMITS OF HERNANDO (this item was tabled from the
December 20th meeting)**

Mayor Johnson informed the Board that the letters did go out to the residents in the City Limits that this would affect. Mayor stated that he did receive an email from Mr. and Mrs. Woodiel stating that they were voting No for this change. (email below)

From: Mary & Bobby Woodiel <mstaxigranny@att.net>

Date: January 3, 2017 at 3:40:59 PM CST

To: <mayor@cityofhernando.org>

Subject: This is sent to noone.

From: Mary & Bobby Woodiel <mstaxigranny@att.net>

Subject: Message sent from City of Hernando website.

Message Body:

Please take this as our vote NO on changing the street name from Hwy 304 to W. Commerce St. It would be a terrible inconvenience for the resident affected to change mailing addresses on Dr. records, credit card records, utility records, pharmacy records, bank records, court records, and everything wise. We would have been to the meeting tonight but we are too old to drive after dark.

--

This mail is sent via contact form on City of Hernando <http://cityofhernando.org>

Scott Trapolino stated that the County is waiting on the City, Tunica is ok with the change.

Mayor Johnson stated that the major reason for this change is for public safety.

Don Carson, 1850 Hwy 304, asked why don't they just take 304 off of I69, no one lives on 69. If I called, I would say I69 not Hwy 304.

Scott Trapolino stated that they came into an issue where multiple times we have had instances where people have had bad wrecks when they call and say they are on 304, when they really aren't. We drive around for 20/30 minutes looking for them. I69/304 is a Federal / State road. We can't change that. The Post offices will give up to a year to get the addresses changed. The main reason we are needing to change the road is for 911 purposes.

Mayor Johnson stated that the State used to own this road, they abandoned and gave it to the City and County.

Kay Carson, 1850 Hwy 304, asked what will it be after the city limits.

Mayor Johnson answered that he spoke to Lee Caldwell about it being West Commerce, we are hoping they understand the reason for it being West Commerce all the way.

Kay Carson asked when this will take affect if it is approved.

Scott Trapolino stated that it will depend on the county. He will go to the County Board, and get with Tunica, then send out the letters/forms to advise of the change. We will put up street signs and notify the post office.

Alderman Lauderdale asked what will the street name be.

Scott Trapolino stated West Commerce.

Motion was duly made by Alderman McLendon, and seconded by Alderman Higdon to authorize to change the name of Old Highway 304 to West Commerce Street, within the City Limits of Hernando. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of January, 2017

DISCUSSION OF PUBLIC NOTICE REQUIREMENTS FOR REZONINGS

Mayor Johnson went over the information about the public notice requirements. Mr. Johnson stated that we want the public to be notified and us to be legal.

Jared Darby stated that for zoning map amendments we notify by running an ad in the paper 15 days in advance, on the application forms it states that a 4x8 red sign needs to be put up with the requirements listed. As a courtesy, we send out certified letters to all the property owners on the parcels within certain limits around the property wanting the amendment. Mr. Darby stated that the only thing required by law is the advertising in the paper.

Kenny Stockton stated that the law requires 15 days advanced notice in the local paper. We don't have a problem notifying. The problem is the continuing and tabling of items. My opinion, if someone fills out an application, they need to come to the meeting. If they want to request to table, they need to have a valid reason. People making the application need to show up to ask to table or continue their item. They could withdraw their application if they need more time. My personal opinion is there is too much information on the sign, it just needs to have the date, contact number and location of the meeting.

Mayor Johnson asked about the mailings. The last time we had multiple mailings.

Kenny Stockton stated that he doesn't agree with that, it gets expensive.

Jared Darby stated that a Planning Commissioner informed him that he didn't want to hear incomplete applications, and he wanted the table request to be in person, not through an email.

Alderman McLendon asked if we pay for the red sign.

Jared Darby answered no, the applicant pays for it.

Alderman McLendon asked if we should pay to change the sign if needed.

Kenny Stockton answered no, it will get too expensive.

Alderman Higdon asked if we could consider notifying the HOA.

Mayor Johnson answered that half of them are not formed, or we didn't have their contact information.

Kenny Stockton stated that putting the information on the website would be good. Mr. Stockton also stated that we shouldn't table for a certain number of days, we should table until a certain date.

Alderman McLendon stated that the date is important, it needs to be changed.

Jared Darby asked whose responsibility will it be to update the date?

Kenny Stockton stated that if we do that, I think the City should pick up the costs of the sign.

Alderman Hobbs stated that we didn't even have to have the sign.

Alderman Lauderdale stated that we should have Planning Commission Agendas' and the minutes on the website also. Mr. Lauderdale also stated that he doesn't agree with Kenny on the sign. They are important. Facebook and the website are all important ways to get the information out.

Kenny Stockton stated that to him, when you start changing dates, you might be making it worse.

Alderman Higdon asked if Facebook, website, twitter would be enough to get the information out. Alderman Lauderdale answered probably, especially for younger people.

Jared Darby stated that from an operational stand point, I'd have to send someone out to inspect the date on the sign, also, what would be the deadlines.

Kenny Stockton stated that if we went with the sign information, we'd need an ordinance.

Alderman McLendon stated that the signs are important, for transparency.

Jared Darby stated that if we do the signs, the City need to pick up the cost.

Alderman Hobbs asked if we know what Southaven and Olive Branch do.

Jared Darby answered that Southaven does the same as us, and Olive Branch doesn't do the signs.

Alderman Hobbs asked if we are trying to fix something that is not a problem.

Alderman Lauderdale stated that he thinks people should get as much notice as possible.

Alderman Hobbs stated when does the public take responsibility.

Alderman McLendon stated that the signs are a big deal, transparency.

Alderwoman Brooks asked how much and how many times are we going to say the same thing. Mrs. Brooks also stated that we should do our due diligence.

Mayor Johnson stated that if we start changing dates, we will be putting more requirements on us, and if we mess up we will be in trouble.

Kenny Stockton stated that he will be happy to look at it and work with Jared to create an ordinance.

Jared Darby stated that our signs have a lot of information on them, I'd lessen that.

Alderman Lauderdale stated that we need to be public with it, website, Facebook, the paper, for the public to see.

Kenny Stockton stated that we do not need to have Facebook, social media in our ordinance.

Alderman Lauderdale stated that he meant administratively, sign would be in ordinance.

Alderman Higdon stated to simplify the sign.

Kenny Stockton stated that anyone concerned needs to come look at the file or call the office.

Joe Frank Lauderdale stated that the County's requires the sign, the developer signs an affidavit to meet the requirements and they send out courtesy notices.

Alderman Lauderdale asked if the sign should be in ordinance form.

Jared Darby stated that the Planning Commission needs to do an ordinance.

The Board and Kenny agreed.

Alderman McLendon stated that he wants to be notified of rezoning's by email.

Jared Darby stated that he would ask the Planning Commissioner chairman to make the sign requirements part of the ordinance, and then it will come back to the Board.

ADJOURN

There being no further business at this time a motion was duly made by Alderman Lauderdale, seconded by Alderman Bryant to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR CHIP JOHNSON

ATTEST:

KATIE HARBIN, CITY CLERK