

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, February 21, 2017 at 6:00 P.M. with Mayor Chip Johnson presiding. Aldermen present were: Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs. Also present for the meeting were: City Attorney Kenny Stockton, Fire Chief Hubert Jones, City Engineer Joe Frank Lauderdale, Planning Director Jared Darby, Assistant Police Chief Shane Ellis, Human Resource Manager Julie Harris, Public Works Director Gary McElhannon, Zoning Administrator Kristen Duggan, Planning Clerk Annabelle Ibsen, Building Official Brandon Valle, Parks Director Dewayne Williams, Athletic Director Daniel Carson, Emily Harris, Henry Bailey, Doc Harris, Jim Bob Liston, Collins Simpson, Roy Booth, Ben Piper, John Tingle, Wesley Callahan, and Randy Cobb.

INVOCATION

Alderman Miller gave the invocation.

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

February 21, 2017

6:00pm

- 1) Call the meeting to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 116885 – 117082 less 116900, and 116933 - 116935
- 5) Approve Docket of Claims No.'s (Lauderdale) 116900
- 6) Approve Docket of Claims No.'s (Bryant) 116933, 116934, and 116935
- 7) Approve Minutes
- 8) Consent Agenda
 - A) Authorize Mayor Johnson and Gia Matheny to attend the National Aging and Disability Transportation Center (NADTC) in Washington, DC, on April 19-21, 2017, and approve to pay travel expenses (travel will be reimbursed through the grant and this is mandatory for all grantees to present their project to NADTC and the Federal Transit Authority)
 - B) Set Public Hearing for a **Zoning Map Amendment**, submitted by **Walker, Brown and Brown, P.A.** is requesting a zoning amendment for 2.24 acres from A, agricultural to C-2, highway commercial. The subject property is better known as 23 Highway 51 South, Hernando, MS 38632; situated in Section 1, Township 3 South, and Range 8 West. (File: PL-1215) Public Hearing: March 21st, 2017
- 9) Acknowledge Jason Parolli and Derick Biglane for winning Volunteers of the Year for Mississippi Soccer Association for their work in our community for the soccer program
- 10) Recognition of Planning Commission Chairman Randy Cobb's service

- 11) Authorize Mayor Johnson to sign Addendum to Civic Center Lease dated September 13, 2012
- 12) Authorize to lease the soccer concession stand to the Hernando Parks & Rec Association (Friends of Soccer) for \$1.00 annually
- 13) Request for funding for the Hernando Lady Tigers Softball
- 14) Authorize to hire Duston McCullough as a Firefighter in the Fire Department with a pay of \$9.67
- 15) Authorize to hire Miranda Crawford as a full-time receptionist for the Parks Dept at the rate of \$10.50 per hour
- 16) Authorize to hire Michael Gross as seasonal maintenance employee for the Parks Dept at the rate of \$8.50 per hour
- 17) Planning Commission Appeal for Design Variance, submitted by Land Development Resources. The variance request is for Article 7, Section (d), Paragraph 6 of the Design Regulations (parking lot standards). Subject property consists of one parcel totaling 43.18 acres and is zoned C-2, highway commercial. The subject property is better known as parcel: 208624000002300; situated in Section 24, Township 2 South, and Range 8 West (File: PL-1209)
- 18) Authorize the Mayor to execute the Construction Engineering & Inspection Services Contract with Waggoner Engineering, Inc. for signal construction at Highway 51/ W. Robinson St. and Highway 51/Pleasant Hill Rd., and authorize to advertise the same once authority to advertise received from Mississippi Department of Transportation (MDOT).
- 19) Authorize to advertise to hold a public hearing on March 21, 2017 for the MEMA District 1 Regional Hazard Mitigation Plan
- 20) Authorize to advertise for bids to purchase a Brush Truck (budgeted item)
- 21) Authorize to advertise for financing for the purchase of brush truck (Approximately \$135,000)
- 22) Authorize Mayor Johnson to sign the addendum agreement with AT&T
- 23) Authorize to purchase a used infield rake from Ladd's Turf & Golf at a cost of \$13,984
- 24) Authorize the Parks Department to apply for the Recreational Trails Program Grant in Renasant Park
- 25) Authorize to set the fees for the School of Excellence (soccer training camp, the KREWE will sponsor the instructor costs)
- 26) Authorize the office of planning to apply for Transportation Alternative Program(TAP) funds through the Memphis Metropolitan Planning Organization(MPO) for the approximate amount of \$470,000 with a local match of 20%
- 27) Adopt Employee Handbook Amendment concerning dress code policy for employees
- 28) Adjourn

Motion was duly made by Alderman Miller, and seconded by Alderman Bryant to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017.

APPROVE DOCKET OF CLAIMS NO.'S 116885 – 117082 LESS AND 116933 - 116935

The Board of Aldermen were presented with a docket of claims No. 116885 – 117082 less 116933 - 116935 in the amount of \$1,533,929.78 for approval.

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

APPROVE DOCKET OF CLAIMS NO.'S 116933, 116934, AND 116935 (BRYANT)

Alderman Bryant recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 116933, 116934, and 116935 in the amount of \$1,090.90 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderman McLendon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Hobbs, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

APPROVE MINUTES FROM THE REGULAR BOARD MEETING ON FEBRUARY 7, 2017

Motion was duly made by Alderman Hobbs, and seconded by Alderman McLendon to approve the Minutes from the regular Board Meeting on February 7, 2017 as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

Alderman Higdon abstained from voting.

ORDERED AND DONE this the 21st day of February, 2017

CONSENT AGENDA

- A) Authorize Mayor Johnson and Gia Matheny to attend the National Aging and Disability Transportation Center (NADTC) in Washington, DC, on April 19-21, 2017, and approve to pay travel expenses (travel will be reimbursed through the grant and this is mandatory for all grantees to present their project to NADTC and the Federal Transit Authority)
- B) Set Public Hearing for a **Zoning Map Amendment**, submitted by **Walker, Brown and Brown, P.A.** is requesting a zoning amendment for 2.24 acres from A, agricultural to C-2, highway commercial. The subject property is better known as 23 Highway 51 South, Hernando, MS 38632; situated in Section 1, Township 3 South, and Range 8 West. (File: PL-1215) Public Hearing: March 21st, 2017

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman McLendon, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

**ACKNOWLEDGE JASON PAROLLI AND DERICK BIGLANE FOR WINNING
VOLUNTEERS OF THE YEAR FOR MISSISSIPPI SOCCER ASSOCIATION FOR THEIR
WORK IN OUR COMMUNITY FOR THE SOCCER PROGRAM**

Daniel Carson acknowledged Derick Biglane and Jason Parolli for winning Volunteers of the Year for Mississippi Soccer Association for their work in our Community for the Soccer program.

Mayor Johnson and the Board thanked them for their volunteer work.

RECOGNITION OF PLANNING COMMISSION CHAIRMAN RANDY COBB'S SERVICE

Mayor Johnson recognized Randy Cobb for his 15.5 years of service, 14 of those years being the Planning Commission Chairman.

**AUTHORIZE MAYOR JOHNSON TO SIGN ADDENDUM TO CIVIC CENTER LEASE
DATED SEPTEMBER 13, 2012**

Kenny Stockton went over the addendum to the Civic Center lease dated September 13, 2012.

Alderman Miller thanked Kenny, the Parks and Recreation Foundation and the Civic Center Club owners for getting together and working this out.

Alderman McLendon asked about them holding tournaments, and parking fees.

Kenny Stockton answered that these details would come later.

Mayor Johnson stated that this Board would decide that.

Motion was duly made by Alderman Miller and seconded by Alderman McLendon to authorize Mayor Johnson to sign an addendum to the Civic Center lease dated September 13, 2012. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

**AUTHORIZE TO LEASE THE SOCCER CONCESSION STAND TO THE HERNANDO
PARKS AND RECREATION FOUNDATION (FRIENDS OF SOCCER) FOR \$1.00
ANNUALLY**

Mayor stated that we have looked back at the numbers for when we ran concessions in 2013. It showed that we lost about \$3,000.

Alderman McLendon asked if that included any purchase of equipment.

Mayor Johnson answered no, just supplies and staff. The expenses were probably actually higher, we did not include the cost of Dewayne and Daniel going to SAMs Club to pick up supplies.

Motion was duly made by Alderman Higdon and seconded by Alderman McLendon to authorize to lease the soccer concession stand to the Hernando Parks and Recreation Foundation (Friends of Soccer) for \$1.00 annually, based on the facts that the City will lose money running it. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

REQUEST FOR FUNDING FOR THE HERNANDO LADY TIGERS SOFTBALL

Motion was duly made by Alderman McLendon and seconded by Alderman Higdon to approve the request from the Hernando Lady Tigers Softball and renew our sign sponsorship in the amount of \$150.00. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIZE TO HIRE DUSTON MCCULLOUGH AS A FIREFIGHTER IN THE FIRE DEPARTMENT WITH A PAY OF \$9.67

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize hire Duston McCullough as a Firefighter in the Fire Department with a pay of \$9.67 per hour, based on the Personnel Committees recommendation, following the recommendation of the Fire Chief. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIZE HIRE MIRANDA CRAWFORD AS A FULL-TIME RECEPTIONIST FOR THE PARKS DEPARTMENT AT THE RATE OF \$10.50 PER HOUR

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to hire Miranda Crawford as a full-time receptionist for the Parks Department at the rate of \$10.50 per hour, based on the recommendation of the Personnel Committee, following the recommendation of the Parks and Recreation Director. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIZE TO HIRE MICHAEL GROSS AS A FULL-TIME MAINTENANCE EMPLOYEE FOR THE PARKS DEPARTMENT AT THE RATE OF \$8.50 PER HOUR

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to authorize to hire Michael Gross as a full time maintenance employee for the Parks Department at the rate of \$8.50 per hour, based on the recommendation of the Personnel Committee, following the recommendation of the Parks and Recreation Director. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

PLANNING COMMISSION APPEAL FOR DESIGN VARIANCE, SUBMITTED BY LAND DEVELOPMENT RESOURCES. THE VARIANCE REQUEST IS FOR ARTICLE 7, SECTION (D), PARAGRAPH 6 OF THE DESIGN REGULATIONS (PARKING LOT STANDARDS). SUBJECT PROPERTY CONSISTS OF ONE PARCEL TOTALING 43.18 ACRES AND IS ZONED C-2, HIGHWAY COMMERCIAL. THE SUBJECT PROPERTY IS BETTER KNOWN AS PARCEL: 2086240000002300; SITUATED IN SECTION 24, TOWNSHIP 2 SOUTH, AND RANGE 8 WEST (FILE: PL-1209)

Motion was duly made by Alderman Higdon and seconded by Alderman McLendon to table this item per the request from Land Development Resources, until the March 7, 2017 Board meeting. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIZE THE MAYOR TO EXECUTE THE CONSTRUCTION ENGINEERING & INSPECTION SERVICES CONTRACT WITH WAGGONER ENGINEERING, INC. FOR SIGNAL CONSTRUCTION AT HIGHWAY 51 / W ROBINSON ST. AND HIGHWAY 51 / PLEASANT HILL RD., AND AUTHORIZE TO ADVERTISE THE SAME ONCE AUTHORITY TO ADVERTISE RECEIVED FROM MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to authorize the Mayor to execute the Construction Engineering & Inspection Services Contract with Waggoner Engineering, Inc., for signal construction at Highway 51 / W. Robinson St. and Highway 51 / Pleasant Hill Rd., and authorize to advertise the same once authority to advertise received from Mississippi Department of Transportation (MDOT). A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIZE TO ADVERTISE TO HOLD A PUBLIC HEARING ON MARCH 21, 2017 FOR THE MEMA DISTRICT 1 REGIONAL HAZARD MITIGATION PLAN

Motion was duly made by Alderman Higdon and seconded by Alderman McLendon to authorize to advertise to hold a public hearing on March 21, 2017 for the MEMA District 1 Regional Hazard Mitigation Plan. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIE TO ADVERTISE FOR BIDS TO PURCHASE A BRUSH TRUCK (budgeted item)

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to authorize to advertise for bids to purchase a brush truck. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIE TO ADVERTISE FOR FINANCING FOR THE PURCHASE OF A BRUSH TRUCK (approximately \$135,000)

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to advertise for financing for the purchase of a brush truck for approximately \$135,000. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIZE MAYOR JOHNSON TO SIGN THE ADDENDUM AGREEMENT WITH AT&T

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to authorize to Mayor Johnson to sign the Addendum Agreement with AT&T. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIZE TO PURCHASE A USED INFIELD RAKE FROM LADD'S TURF & GOLF AT A COST OF \$13,984

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to authorize to purchase a used infield rake from Ladd's Turf & Gold based on them having the lowest and best quote at a cost of \$13,984. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIZE THE PARKS DEPARTMENT TO APPLY FOR THE RECREATION TRAILS PROGRAM GRANT IN RENASANT PARK

Alderman Higdon asked if this fit in the master plan for Renasant Park.

Mayor Johnson answered yes.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize the Parks Department to apply for the Recreation Trails program grant in Renasant Park. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIZE TO SET THE FEES FOR THE SCHOOL OF EXCELLENCE (SOCCER TRAINING CAMP, THE KREWE WILL SPONSOR THE INSTRUCTOR COST)

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to set the fees for the School of Excellence to \$25.00, the KREWE will sponsor the instructor cost. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

AUTHORIZE THE OFFICE OF PLANNING TO APPLY FOR THE TRANSPORTATION ALTERNATIVE PROGRAM (TAP) FUNDS THROUGH THE MEMPHIS METROPOLITAN PLANNING ORGANIZATION (MPO) FOR THE APPROXIMATE AMOUNT OF \$470,000 WITH A LOCAL MATCH OF 20%

Mayor Johnson went over the details of program. This will be at the downtown Nesbit area.

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to the Office of Planning to apply for the transportation alternative program (TAP) funds through the Memphis Metropolitan Planning Organization (MPO) for the approximate amount of \$470,000 with a local match of 20%. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

ADOPT EMPLOYEE HANDBOOK AMENDMENT CONCERNING DRESS CODE POLICY FOR EMPLOYEES

Alderman Miller wasn't sure this applied to males. I want to sit on this item for a minute.

Alderman Higdon stated that it states slacks, trousers, khakis, collared shirts, etc., that applies to males.

Motion was duly made by Alderman McLendon and seconded by Alderman Hobbs to table this item in order to talk with other cities, look at field versus office employees. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of February, 2017

ADJOURN

There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR CHIP JOHNSON

ATTEST:

KATIE HARBIN, CITY CLERK