

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, December 15, 2015, at 6:00 P.M. with Mayor Chip Johnson presiding. Aldermen present were: Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenny Stockton, Fire Chief Hubert Jones, Police Chief Scott Worsham, Public Works Director Gary McElhannon, Human Resources Manager Julie Harris, Henry Bailey, Emily Harris, Kailyn Presley, Cameron Bigham, Niki Flanagan, Heather Cran, and Jason Parolli.

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### INVOCATION

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Alderman Miller gave the invocation.

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### APPROVAL OF AGENDA

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Agenda  
City of Hernando  
Mayor and Board of Alderman  
Regular Meeting

December 15, 2015

6:00pm

- 1) Call the meeting to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 110745 – 110942 less 110760, 110761, and 110791 - 110795
- 5) Approve Docket of Claims No.'s (Lauderdale) 110761
- 6) Approve Docket of Claims No.'s (Bryant) 110791 - 110795
- 7) Approve Docket of Claims No.'s (Miller) 110760
- 8) Approve Minutes from the Regular meeting on December 1, 2015
- 9) Approve Minutes from the Recessed meeting on December 8, 2015
- 10) Consent Agenda
  - A) Authorize Kenny Stockton to attend the Mississippi Municipal Attorneys Winter CLE Conference on January 14, 2016 in Jackson, MS, also authorize to pay registration and travel expenses
  - B) Authorize Chief Worsham to attend the mandatory “New Chief Training” hosted by Mississippi Association of Chiefs of Police in Ridgeland, MS on January 11 – 14, 2016, also authorize to pay travel expenses (registration will be paid by the State of Mississippi)
  - C) Application for a Zoning Map Amendment, submitted by Arcadian Investments, LLC, is requesting a zoning amendment for 0.91 acres from C-2, highway commercial to M-1, light industrial. The subject property is better known as 2280 Highway 51 and is located at the intersection of Hill Street and Highway 51; situated in Section 13, Township 3 South, and Range 8 West. (Set Public Hearing, January 19, 2016)
- 11) Authorize Hernando Young Women’s Club to build a restroom facility at Church Park

- 12) Authorize Police Officer Jason Coleman to be promoted to the open Lieutenant position effective December 16<sup>th</sup>, 2015
- 13) Request to change the status of Betty Christopher from Part time Dispatcher to Full time Dispatcher position
- 14) Request to change the status of Panthia Bradley from Full time Dispatcher to Part time Dispatcher (at Panthia's request)
- 15) Authorize advertise to receive bids for Municipal Depository
- 16) Authorize Mayor Johnson to sign the memorandum of understanding with Mississippi Department of Transportation related to the timing synchronization of signals on Commerce Street.
- 17) Authorize Mayor Johnson to sign a contract with WageWorks for our Cobra insurance
- 18) Presentation of "no parking" recommendation from City Engineer and Police Chief
- 19) Approve to amend the Police Department Pay Scale
- 20) Authorize to declare the following surplus and dispose of:
 

1997 Ford F150	VIN# 1FTEF17L6VLA09463
1998 Ford F150	VIN# 1FTZX17W8WNC03832
2005 Ford Crown Victoria	VIN# 1FAHP71W15X139871
2005 Ford Crown Victoria	VIN# 2FAFP71W05X119084
1989 Chevrolet Gk1	VIN# 1GCDK14Z6KZ217092
1985 Chevrolet C10	VIN# 1GCDC14HXFF396801
2007 Johnny Pag Motorcycle	VIN# 5LYRR31567R017407
2007 Johnny Pag Motorcycle	VIN# 5LYRR31577R017366
- 21) Approve lowest and best loan quote with First Tennessee for radios, radars, and other items to be determined
- 22) Approve to purchase radios and radars, on state contract price
- 23) Adjourn

Motion was duly made by Alderman Higdon, and seconded by Alderman Miller to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015.

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**APPROVE DOCKET OF CLAIMS NO.'S 110745 – 110942 LESS 110760, 110761, AND 110791 - 110795**

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The Board of Aldermen were presented with a docket of claims No. 110745 – 110942 less 110760, 110761, and 110791 - 110795 in the amount of \$681,736.59 for approval.

Motion was duly made by Alderman Lauderdale, and seconded by Alderman McLendon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**APPROVE DOCKET OF CLAIMS NO.'S 110610 (LAUDERDALE)**

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Alderman Lauderdale recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 110761 in the amount of \$219,896.85 for approval.

Motion was duly made by Alderman Higdon, and seconded by Alderman Bryant to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**APPROVE DOCKET OF CLAIMS NO.'S 110791 - 110795 (BRYANT)**

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Alderman Bryant recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 110791 - 110795 in the amount of \$925.40 for approval.

Motion was duly made by Alderman Higdon, and seconded by Alderman McLendon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Lauderdale, Alderman Miller and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**APPROVE DOCKET OF CLAIMS NO.'S 110760 (MILLER)**

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Alderman Miller recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 110760 in the amount of \$34,029.49 for approval.

Motion was duly made by Alderman Lauderdale, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**Mayor Johnson recognized the Mayor's Youth Council members that were in attendance, Emily Harris, Kailyn Presley, and Cameron Bigham**

**APPROVE MINUTES FROM THE REGULAR BOARD MEETING ON DECEMBER 1, 2015**

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Motion was duly made by Alderman Lauderdale, and seconded by Alderman Bryant to approve the Minutes from the regular Board Meeting on December 1, 2015 as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

Alderman McLendon abstained from voting.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**APPROVE MINUTES FROM THE RECESSED BOARD MEETING ON DECEMBER 8, 2015**

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Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to approve the Minutes from the recessed Board Meeting on December 8, 2015 as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

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**CONSENT AGENDA**

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- A) Authorize Kenny Stockton to attend the Mississippi Municipal Attorneys Winter CLE Conference on January 14, 2016 in Jackson, MS, also authorize to pay registration and travel expenses
- B) Authorize Chief Worsham to attend the mandatory "New Chief Training" hosted by Mississippi Association of Chiefs of Police in Ridgeland, MS on January 11 – 14, 2016, also authorize to pay travel expenses (registration will be paid by the State of Mississippi)
- C) Application for a Zoning Map Amendment, submitted by Arcadian Investments, LLC, is requesting a zoning amendment for 0.91 acres from C-2, highway commercial to M-1, light industrial. The subject property is better known as 2280 Highway 51 and is located at the intersection of Hill Street and Highway 51; situated in Section 13, Township 3 South, and Range 8 West. (Set Public Hearing, January 19, 2016)

Motion was duly made by Alderman Lauderdale, and seconded by Alderman Miller to approve the Consent Agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Lauderdale, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**Alderman Hobbs arrived.**

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**AUTHORIZE HERNANDO YOUNG WOMENS CLUB TO BUILD A RESTROOM FACILITY AT CHURCH PARK**

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Niki Flanagan presented the information on building the restroom facility.

Motion was duly made by Alderman Lauderdale, and seconded by Alderman Higdon to authorize Hernando Young Womens Club to build a restroom facility at Church Park, working with the City's planning department. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**AUTHORIZE POLICE OFFICER JASON COLEMAN TO BE PROMOTED TO THE OPEN LIEUTENANT POSITION EFFECTIVE DECEMBER 16<sup>TH</sup>, 2015**

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Motion was duly made by Alderman Higdon, and seconded by Alderman Bryant to authorize Police Officer Jason Coleman to be promoted to the open Lieutenant position effective December 16, 2015, based on the Personnel Committee's recommendation, following the recommendation of the Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**REQUEST TO CHANGE THE STATUS OF BETTY CHRISTOPHER FROM PART TIME DISPATCHER TO FULL TIME DISPATCHER**

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Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to authorize to change Betty Christopher from part time Dispatcher to full time Dispatcher, per the recommendation of the personnel committee, following the recommendation of the Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**REQEUST TO CHANGE THE STATUS OF PANTHIA BRADLEY FROM FULL TIME DISPATCHER TO PART TIME DISPATCHER (AT PANTHIA'S REQUEST)**

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Motion was duly made by Alderman Higdon and seconded by Alderman Bryant to authorize to change Panthia Bradley from full time Dispatcher to part time Dispatcher, at Panthia's request), per the recommendation of the personnel committee, following the recommendation of the Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**AUTHORIZE TO ADVERTISE TO RECEIVE BIDS FOR MUNICIPAL DEPOSITORY**

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Motion was duly made by Alderman Miller and seconded by Alderman McLendon to authorize to advertise to receive bids for Municipal Depository. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

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**AUTHORIZE MAYOR JOHNSON TO SIGN THE MEMORANDUM OF UNDERSTANDING WITH MISSISSIPPI DEPARTMENT OF TRANSPORTATION RELATED TO THE TIMING SYNCHRONIZATION OF SIGNALS ON COMMERCE STREET**

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Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize Mayor Johnson to sign the Memorandum of Understanding with Mississippi Department of Transportation related to the timing synchronization of signals on Commerce Street. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

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**AUTHORIZE MAYOR JOHNSON TO SIGN A CONTRACT WITH WAGE WORKS FOR OUR COBRA INSURANCE**

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Human Resources Manager Julie Harris presented the information on the Wage Works contract.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize Mayor Johnson to sign a contract with Wage Works for our cobra insurance, changing the payment terms to 45 days. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

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**PRESENTATION OF "NO PARKING" RECOMMENDATION FROM CITY ENGINEER AND POLICE CHIEF**

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Motion was duly made by Alderman Higdon and seconded by Alderman Bryant to table this item and have Kenny Stockton write up a Board Order on the No Parking. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

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**APPROVE TO AMEND THE POLICE DEPARTMENT PAY SCALE**

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Alderman Miller requested that a City wide organizational chart be sent out to the Board.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to approve the amend the Police Department pay scale as follows, effective January 1, 2016.

<b>Current</b>	<b>Proposed</b>
➤ Non Certified 13.26	Non Certified 13.26
➤ P1 Certified 15.41	P1 Non Certified 15.41
➤ P2 18 Months 17.42	P2 Certified 17.42
➤ P3 30 Months 18.85	P3 24 Months 18.85
➤ P4 48 Months 21.00	P4 48 Months 21.00

A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**AUTHORIZE TO DECLARE THE FOLLOWING SURPLUS AND DISPOSE OF:**

1997 Ford F150 VIN# 1FTEF17L6VLA09463 (Narcotics Seizure used in animal control taken out of service high mileage and condition)

1998 Ford F150 VIN# 1FTZX17W8WNC03832 (Parks Department, not sure on the reason they took it out of service you will have to check with them)

2005 Ford Crown Victoria VIN# 1FAHP71W15X139871 (Police car converted to parks department, parks not using it anymore)

2005 Ford Crown Victoria VIN# 2FAFP71W05X119084 (Police parts car, scrap only)

1989 Chevrolet Gk1 VIN# 1GCDK14Z6KZ217092 (Narcotic Seizure)

1985 Chevrolet C10 VIN# 1GCDC14HXFF396801 (Narcotic Seizure)

2007 Johnny Pag Motorcycle VIN# 5LYRR31567R017407 (Not in service anymore, not functional for police service)

2007 Johnny Pag Motorcycle VIN# 5LYRR31577R017366 (Not in service anymore, not functional for police service)

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to declare the following surplus and dispose of:

1997 Ford F150 VIN# 1FTEF17L6VLA09463

1998 Ford F150 VIN# 1FTZX17W8WNC03832

2005 Ford Crown Victoria VIN# 1FAHP71W15X139871

2005 Ford Crown Victoria VIN# 2FAFP71W05X119084

1989 Chevrolet Gk1 VIN# 1GCDK14Z6KZ217092

1985 Chevrolet C10 VIN# 1GCDC14HXFF396801

2007 Johnny Pag Motorcycle VIN# 5LYRR31567R017407

2007 Johnny Pag Motorcycle VIN# 5LYRR31577R017366

A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**APPROVE LOWEST AND BEST LOAN QUOTE WITH FIRST TENNESSEE FOR RADIOS, RADARS, AND OTHER ITEMS TO BE DETERMINED**

Alderman Miller requested that a monthly spreadsheet be sent out showing the items bought with the bond issue.

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the lowest and best loan quote with First Tennessee for the purchase of radios, radars, and other items to be determined, with the interest rate of 1.75%. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

**APPROVE TO PURCHASE RADIOS AND RADARS ON STATE CONTRACT PRICE**

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Motion was duly made by Alderman Miller and seconded by Alderman Higdon to approve to purchase radios and radars on state contract price. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15<sup>th</sup> day of December, 2015

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**ADJOURN**

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There being no further business at this time a motion was duly made by Alderman Lauderdale, seconded by Alderman Bryant to adjourn.

Motion passed with a unanimous vote of "Aye".

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MAYOR CHIP JOHNSON

ATTEST:

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KATIE HARBIN, CITY CLERK