

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, March 5, 2013 at 6:00 P.M. with Mayor Chip Johnson presiding. Aldermen present were: Sam Lauderdale, Sonny Bryant, Andrew Miller, Gary Higdon, Jamie Tipton, Marcus Manning, and Jeff Hobbs. Marcus Manning arrived late.

Also present for the meeting were: City Clerk Katie Subia, City Attorney Kenny Stockton, City Engineer Joe Frank Lauderdale, Police Chief Mike Riley, Fire Chief Hubert Jones, Planning Director Jared Darby, Public Works Director Gary McElhannon, Parks Director Dewayne Williams, Henry Bailey, Tiffany Heard, Robert Long, Izalda Anderson, Micah Robison, Danny Carter, Steve Doss, and Hudson Clyatt.

INVOCATION

Alderman Miller gave the invocation.

APPROVAL OF AGENDA

Motion was duly made by Alderman Higdon, and seconded by Alderman Tipton to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of March 2013.

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

March 5, 2013

6:00pm

- 1) Call the meeting to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 94778 – 97654 less 97500 and 97502
- 5) Approve Docket of Claims No.'s (Lauderdale) 97500
- 6) Approve Docket of Claims No.'s (Miller) 97502
- 7) Approve Minutes
- 8) Consent Agenda

- A) Authorize Shelly Johnstone to attend the MDEQ and MMQ Workshop in Jackson, MS on April 10th, and also authorize to pay registration and travel expenses.
 - B) Authorize Chief Hubert Jones, Deputy Chief Marshel Berry, Captain Sam Witt, and Inspector Matt Massey to attend the 2013 MS Fire Investigators Association Conference in Bay St. Louis, MS on May 8-10, 2013 and authorize to pay registration and travel expenses.
 - B) Authorize Chief Hubert Jones, LT. James Early, Sidney Tapper, and Inspector Matt Massey to attend the 2013 MAPFSE Conference in Tunica, MS in April 2013 and authorize to pay registration and Dues. (No travel is required for this conference).
 - C) Remove the old refrigerator, TF279283, from Fire Station 2 and declare as surplus (not working, was using just for parts)
 - D) Authorize Jared Darby to attend the National APA Conference in Chicago April 12 – 17, 2013, and authorize to pay registration and travel expenses.
- 9) Desoto County Supervisor Harvey Lee to present check to the Parks Department
- 10) Authorize Mayor Johnson to sign a contract with Danny's Lawn for grass cutting at the Hernando Civic Center baseball fields (in budget)
- 11) Authorize to pay invoice for Estimate # 6 for Hernando DWSI 4 to Cleveland Construction in the amount of \$11,202.35 (didn't make the docket)
- 12) Presentation of the Home Saver Program by Izalda Anderson
- 13) Request for Sponsorship for the A'Fair from the Optimist Club (requesting \$1,000 have requested \$500 in the past)
- 14) Authorize to hire Shelly Boling as a part time EMS driver at the pay of \$9.53 an hour
- 15) Authorize to transfer Carla Scallorn from Dispatch to the Bookkeeper position with a pay of \$17.56 an hour
- 16) Authorize to hire Crystal Kester as a full time entry level communications officer
- 17) Authorize to hire Matthew Ramsey as a full time entry level communications officer
- 18) Authorize to hire Cheryl Tolbert as a part time communications officer
- 19) Authorize to accept the lowest and best bid from Trey Construction for the Lagoon Reclamation project
- 20) Authorize Mayor Johnson to sign a contract with Earthcon for Environmental and Grants Administration Consulting for the City's Brownfields Project
- 21) Adjourn

APPROVE DOCKET OF CLAIMS NO.'S 94778 – 97654 LESS 97500 AND 97502

The Board of Aldermen were presented with a docket of claims No. 94778 – 97654 less 97500 and 97502 in the amount of \$1,085,605.44 for approval.

Motion was duly made by Alderman Lauderdale, and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Hobbs, and Alderman Lauderdale.

Those voting “Nay”: None.

ORDERED AND DONE this the 5th day of March, 2013.

APPROVE DOCKET OF CLAIMS NO. 97500 (LAUDERDALE)

Alderman Lauderdale recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 97500 in the amount of \$199,370.21 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Hobbs, and Alderman Bryant.

Those voting “Nay”: None.

ORDERED AND DONE this the 5th day of March, 2013

APPROVE DOCKET OF CLAIMS NO. 97502 (MILLER)

Alderman Miller recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 97502 in the amount of \$36,114.77 for approval.

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Higdon, Alderman Tipton, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting “Nay”: None.

ORDERED AND DONE this the 5th day of March, 2013

APPROVE MINUTES FROM THE REGULAR BOARD MEETING ON FEBRUARY 19, 2013

Motion was duly made by Alderman Higdon and seconded by Alderman Tipton to approve the Minutes from the regular Board Meeting on February 19, 2013. A vote was taken with the following results:

Those voting "Aye": Alderman Tipton, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of March, 2013.

CONSENT AGENDA

- A) Authorize Shelly Johnstone to attend the MDEQ and MMQ Workshop in Jackson, MS on April 10th, and also authorize to pay registration and travel expenses.
- B) Authorize Chief Hubert Jones, Deputy Chief Marshel Berry, Captain Sam Witt, and Inspector Matt Massey to attend the 2013 MS Fire Investigators Association Conference in Bay St. Louis, MS on May 8-10, 2013 and authorize to pay registration and travel expenses.
- C) Authorize Chief Hubert Jones, LT. James Early, Sidney Tapper, and Inspector Matt Massey to attend the 2013 MAPFSE Conference in Tunica, MS in April 2013 and authorize to pay registration and Dues. (No travel is required for this conference).
- D) Remove the old refrigerator, TF279283, from Fire Station 2 and declare as surplus (not working, was using just for parts)
- E) Authorize Jared Darby to attend the National APA Conference in Chicago April 12 – 17, 2013, and authorize to pay registration and travel expenses

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the Consent Agenda. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Tipton.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of March, 2013.

DESOTO COUNTY SUPERVISOR HARVEY LEE TO PRESENT CHECK TO THE PARKS DEPARTMENT

Harvey Lee was not able to attend this meeting. He did stop by the Mayor's office earlier today and deliver a \$15,000.00 check to the Parks Department. The county had already budgeted to allocate the money for the ball fields.

The City will send a Thank you letter to the county.

**AUTHORIZE MAYOR JOHNSON TO SIGN A CONTRACT WITH DANNY'S LAWN
FOR GRASS CUTTING AT THE HERNANDO CIVIC CENTER BASEBALL FIELDS
(IN BUDGET)**

This was budgeted for the budget.

Alderman Miller expressed his opinion that he wished we would have mentioned this at the last Board Meeting.

Mayor Johnson stated that we discussed this at budget time.

Alderman Tipton stated that he didn't realize we were going to sub this out, but it is a good price.

Motion was duly made by Alderman Lauderdale, and seconded by Alderman Higdon to authorize the Mayor to sign a contract with Danny's Lawn for grass cutting at the Hernando Civic Center. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Higdon, Alderman Tipton, Alderman Manning, and Alderman Hobbs.

Those voting "Nay": Alderman Miller.

ORDERED AND DONE this the 5th day of March, 2013

**AUTHORIZE TO PAY INVOICE FOR ESTIMATE # 6 FOR HERNANDO DWSI 4 TO
CLEVELAND CONSTRUCTION IN THE AMOUNT OF \$11,202.35**

Motion was duly made by Alderman Miller, and seconded by Alderman Bryant to authorize to pay invoice for Estimate # 6 for Hernando DWSI 4 to Cleveland Construction in the amount of \$11,202.35. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of March, 2013

Hunter Clyatt spoke for a moment on behalf of the Mayor's Youth Council, telling the Board of Aldermen what the Mayor's Youth Council is about.

PRESENTATION OF THE HOME SAVER PROGRAM BY IZALDA ANDERSON

Izalda Anderson spoke and gave details on the Home Saver Program.

**REQUEST FOR SPONSORSHIP FOR THE A'FAIR FROM THE OPTIMIST CLUB
(REQUESTING \$1,000 HAVE REQUESTED \$500.00 IN THE PAST)**

Rachel Cook represented the Optimist Club asking the Mayor and Board of Aldermen for sponsoring the A'Fair for \$1,000.00

A short discussion was held about the sponsorship and what we have done in the past.

This will be brought back to the next Mayor and Board of Aldermen meeting after more research is done.

**AUTHORIZE TO HIRE SHELLY BOLING AS A PART TIME EMS DRIVER AT THE
PAY OF \$9.53 AN HOUR**

Motion was duly made by Alderman Miller, and seconded by Alderman Bryant to authorize to hire Shelly Boling as a part time EMS driver at the pay of \$9.53 an hour, based on the Personnel Committee's recommendation, following the Fire Chief's recommendation. A vote was taken with the following results:

Those voting "Aye": Alderman Tipton, Alderman Manning, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of March, 2013

**AUTHORIZE TO TRANSFER CARLA SCALLORN FROM DISPATCH TO THE
BOOKKEEPER POSITION WITH A PAY OF \$17.56 AN HOUR**

Motion was duly made by Alderman Higdon, and seconded by Alderman Tipton to authorize to transfer Carla Scallorn from Dispatch to the Bookkeeper position with a pay of \$17.56 an hour, based on the personnel committee's recommendation, following the City Clerk's recommendation. A vote was taken with the following results:

Those voting "Aye": Alderman Manning, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Tipton.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of March, 2013.

**AUTHORIZE TO HIRE CRYSTAL KESTER AS A FULL TIME ENTRY LEVEL
COMMUNICATIONS OFFICER**

Motion was duly made by Alderman Miller, and seconded by Alderman Hobbs to authorize to hire Crystal Kester as a full time entry lever Communications Officer, based on the personnel committee's recommendation, following the Police Chief's recommendation. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, and Alderman Manning.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of March, 2013

AUTHORIZE TO HIRE MATTHEW RAMSEY AS A FULL TIME ENTRY LEVEL COMMUNICATIONS OFFICER

Motion was duly made by Alderman Higdon, and seconded by Alderman Bryant to authorize to hire Matthew Ramsey as a full time entry lever Communications Officer, based on the personnel committee's recommendation, following the Police Chief's recommendation. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Manning, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of March, 2013

AUTHORIZE TO HIRE CHERYL TOLBERT AS A PART TIME COMMUNICATIONS OFFICER

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to authorize to hire Cheryl Tolbert as a part time entry lever Communications Officer, based on the personnel committee's recommendation, following the Police Chief's recommendation. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Manning, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of March, 2013

AUTHORIZE TO ACCEPT THE LOWEST AND BEST BID FROM TREY CONSTRUCTION FOR THE LAGOON RECLAMATION PROJECT

Tiffany Heard with SSR presented the information on the bid results. A short discussion was held on the details of the project.

Motion was duly made by Alderman Lauderdale, and seconded by Alderman Higdon to authorize accept the lowest and best bid from Trey Construction for the Lagoon Reclamation project and also authorize to make application to borrow the funds from the State Revolving Loan. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Manning, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of March, 2013

AUTHORIZE MAYOR JOHNSON TO SIGN A CONTRACT WITH EARTHCON FOR ENVIRONMENTAL AND GRANTS ADMINISTRATION CONSULTING FOR THE CITY'S BROWNFIELDS PROJECT

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to authorize Mayor Johnson to sign a contract with Earthcon for Environmental and Grants Administration Consulting for the City's Brownfields project. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Tipton, Alderman Manning, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of March, 2013

ADJOURN

There being no further business at this time a motion was duly made by Alderman Lauderdale, seconded by Alderman Bryant to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR CHIP JOHNSON

ATTEST:

KATIE SUBIA, CITY CLERK