

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, September 3, 2013 at 6:00 P.M. with Mayor Chip Johnson presiding. Aldermen present were: Sam Lauderdale, Sonny Bryant, Andrew Miller, Gary Higdon, Michael McLendon, Cathy Brooks, and Jeff Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenny Stockton, City Engineer Joe Frank Lauderdale, Fire Chief Hubert Jones, Police Chief Mike Riley, Public Works Director Gary McElhannon, Lee Allison, Henry Bailey, Cassie Smith, and Frankie Shannon.

INVOCATION

Alderwoman Miller gave the invocation.

APPROVAL OF AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

September 3, 2013

6:00pm

- 1) Call the meeting to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 100076 – 100266 less 100090, 10092, 100094, and 100095.
- 5) Approve Docket of Claims No.'s (Lauderdale) 100092, 100094, and 100187
- 6) Approve Docket of Claims No.'s (Miller) 100090 and 100095
- 7) Approve Minutes from the Regular Meeting on August 20, 2013
- 8) Approve Minutes from the Recessed Meeting on August 23, 2013
- 9) Approve Minutes from the Special Meeting on August 30, 2013
- 10) Consent Agenda
 - A) Authorize Deputy Chief Marshel Berry, Inspector Matt Massey, and Captain Sam Witt to attend the MS Fire Investigators Association Seminar in Vicksburg, MS

on October 23-25, 2013. Also, authorize to pay for registration and travel expenses

- B) Authorize Alderwoman Brooks and any other Board member that would like to go, attend the Elected Public Officials Day at the Fire Academy on September 16 – 17, 2013. Also authorize to pay registration and travel expenses
- 11) Request from Joey Williams, Longview Point Baptist church, for fireworks display
- 12) Authorize to hire full time Firefighter Jimmy Allison
- 13) Authorize to give Tim Tidmore in the Public Works department a 90-day performance raise of \$0.50 per hour
- 14) Approve \$1.00 per hour pay raise for Katie Harbin for receiving the Certified Municipal Clerk designation from the International Institute of Municipal Clerks
- 15) Authorize to give Susan Holloway, Utility Clerk, a 90-day performance raise of \$0.50 per hour
- 16) Authorize to give Nicole Kee, Utility/Bookkeeping Clerk, a 90-day performance raise of \$0.50 per hour
- 17) Authorize to give Tiffany Brown, Utility Clerk, a 90-day performance raise of \$1.00 per hour
- 18) Public hearing to discuss FYE 2014 proposed Budget and tax levies
- 19) \$250 funding request for the 15th Annual Desoto County Community prayer breakfast sponsorship
- 20) Approve the low and best quote from Fleet Safety Equipment, Inc. to purchase equipment for new police vehicles
- 21) Approve the low and best quote from Hancock Bank to do a lease purchase for the new police vehicles and equipment
- 22) Authorize Mayor to sign an agreement with MDOT for sewer relocation at License Dr
- 23) Executive Session for Negotiations and Park Personnel
- 24) Adjourn

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013.

APPROVE DOCKET OF CLAIMS NO.'S 100076 - 100266 LESS 100090, 100092, 100094, AND 100095

The Board of Aldermen were presented with a docket of claims No. 100076 - 100266 less 100090, 100092, 100094, and 100095 in the amount of \$1,283,277.14 for approval.

Motion was duly made by Alderman Bryant, and seconded by Alderman Brooks to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013.

APPROVE DOCKET OF CLAIMS NO. 100092 AND 100094 (LAUDERDALE)

Alderman Lauderdale recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No.100092 and 100094 in the amount of \$398,297.27 for approval.

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013

APPROVE DOCKET OF CLAIMS NO. 100090 AND 100095 (MILLER)

Alderman Miller recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No.100090 and 100095 in the amount of \$75,326.90 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderwoman Brooks to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013

**APPROVE MINUTES FROM THE REGULAR BOARD MEETING ON AUGUST 20,
2013**

Motion was duly made by Alderwoman Brooks, and seconded by Alderman Higdon to approve the Minutes from the regular Board Meeting on August 6, 2013 as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013

**APPROVE MINUTES FROM THE RECESSED BOARD MEETING ON AUGUST 23,
2013**

Motion was duly made by Alderman Miller, and seconded by Alderman Bryant to approve the Minutes from the recessed Board Meeting on August 23, 2013 as presented. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman McLendon.

Those voting "Nay": None.

Alderman Lauderdale and Alderman Higdon abstained from voting.

ORDERED AND DONE this the 3rd day of September, 2013

APPROVE MINUTES FROM THE SPECIAL BOARD MEETING ON AUGUST 30, 2013

Motion was duly made by Alderman Bryant, and seconded by Alderman McLendon to approve the Minutes from the special Board Meeting on August 30, 2013 as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman McLendon.

Those voting "Nay": None.

Alderman Lauderdale, Alderman Higdon, and Alderwoman Brooks abstained from voting.

ORDERED AND DONE this the 3rd day of September, 2013

CONSENT AGENDA

- A) Authorize Deputy Chief Marshel Berry, Inspector Matt Massey, and Captain Sam Witt to attend the MS Fire Investigators Association Seminar in Vicksburg, MS on October 23-25, 2013. Also, authorize to pay for registration and travel expenses
- B) Authorize Alderwoman Brooks and any other Board member that would like to go, attend the Elected Public Officials Day at the Fire Academy on September 16 – 17, 2013. Also authorize to pay registration and travel expenses

Motion was duly made by Alderman Higdon, and seconded by Alderman Lauderdale to approve the consent agenda. A vote was taken with the following results:

Those voting “Aye”: Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 3rd day of September, 2013

REQUEST FROM JOEY WILLIAMS, LONGVIEW POINT BAPTIST CHURCH, FOR FIREWORKS DISPLAY

Joey Williams, Longview Point Baptist Church, was present.

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to approve the request from Joey Williams, Longview Point Baptist Church, for a fireworks display. A vote was taken with the following results:

Those voting “Aye”: Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Lauderdale.

Those voting “Nay”: None.

ORDERED AND DONE this the 3rd day of September, 2013

AUTHORIZE TO HIRE FULL TIME FIREFIGHTER JIMMY ALLISON

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to authorize to hire full time firefighter Jimmy Allison, based on the personnel committee’s recommendation, following the recommendation of the Fire Chief. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting “Nay”: None.

ORDERED AND DONE this the 3rd day of September, 2013

**AUTHORIZE TO GIVE TIM TIDMORE IN THE PUBLIC WORKS DEPARTMENT A
90-DAY PERFORMANCE RAISE OF \$0.50 PER HOUR**

Motion was duly made by Alderman Higdon, seconded by Alderman McLendon to authorize to give Tim Tidmore in the Public Works Department a 90-day Performance raise of \$0.50 per hour, based on the Personnel Committee's recommendation, following the recommendation of the Public Works Director. A roll call vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this day 3rd day of September, 2013.

**APPROVE \$1.00 PER HOUR PAY RAISE FOR KATIE HARBIN, CITY CLERK, FOR
RECEIVING THE CERTIFIED MUNICIPAL CLERK DESIGNATION FROM THE
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS**

Motion was duly made by Alderwoman Brooks, seconded by Alderman Miller to approve a \$1.00 per hour pay raise for Katie Harbin, City Clerk, for receiving the Certified Municipal Clerk designation from the International Institute of Municipal Clerks. A roll call vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this day 3rd day of September, 2013.

**AUTHORIZE TO GIVE SUSAN HOLLOWAY A 90-DAY PERFORMANCE RAISE OF
\$0.50 PER HOUR**

Motion was duly made by Alderman Bryant, seconded by Alderwoman Brooks to authorize to give Susan Holloway a 90-day performance raise of \$0.50 per Hour. A roll call vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013.

AUTHORIZE TO GIVE NICOLE KEE A 90- DAY PERFORMANCE RAISE OF \$0.50 PER HOUR

Motion was duly made by Alderman Higdon, seconded by Alderman McLendon to authorize to give Nicole Kee a 90-day performance raise of \$0.50 per hour. A roll call vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013.

AUTHORIZE TO GIVE TIFFANY BROWN A 90-DAY PERFORMANCE RAISE OF \$1.00 PER HOUR

Motion was duly made by Alderman Miller, seconded by Alderman Hobbs to authorize to give Tiffany Brown 90-day performance raise of \$1.00 per hour based on the personnel committee's recommendation, following the recommendation of the City Clerk. A roll call vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013.

PUBLIC HEARING TO DISCUSS FYE 2014 PROPOSED BUDGET AND TAX LEVIES

Mayor Johnson announced that this was the Public Hearing section on the proposed budget and tax levies fye 2014 and opened up public session.

The Board members discussed the proposed budget.

Aldermen Hobbs, Miller, and Bryant mentioned needing a tax increase.

The Board members agreed that we needed to reduce the proposed pay increase from 5% to 3%, putting the difference into contingency and we needed to move the \$20,000 listed for sidewalks to overlays.

Alderman Miller spoke about the Safe Routs to school program, and how Hill Street hasn't been finished yet. Alderman Miller also spoke about capital expenses for Public Works and the Fire department, wanting to know exactly what the amounts budgeted would purchase.

Alderman Lauderdale brought up the position of billing clerk in the Ambulance department, he wanted to know what it was for. Alderman Miller advised that he thought we should remove that position, stating that we didn't have concrete numbers to warrant the need for it.

Alderman McLendon brought up that the expenses for storm drains and sewers were being lowered when we still had plenty of repairs to do. Mayor Johnson advised Alderman McLendon that they were being lowered because they were higher last year to complete a project, and we didn't have that project in the new year's budget.

Alderman Lauderdale then requested a more detailed breakdown of the revenues and expenses. Alderman Lauderdale also mentioned that we could charge the River Kings to use the hockey rink, to help bring in more revenue for the Parks department.

Alderman Higdon brought up the concessions in the Park department. He thought that we should try to outsource it this year, stating that we could make a little bit of revenue off of what they made. The Mayor agreed, saying that is in the proposed budget. Alderman Hobbs disagreed, he thought we could do better in concessions if we had better management over it.

The Parks capital expense section was brought up. There is no money budgeted in there, when we need it. The Mayor advised that the Parks department head cut a lot of expenses back just because there isn't enough money to fund everything.

Alderman Higdon brought up the need to raise the water rates. Mayor Johnson responded that we would be discussing that, we are waiting on the study that MS State Extension Service is doing for us, so we can have accurate numbers.

Alderman Hobbs stated that we needed to look into raising taxes, maybe 10%, but we need to know where we are going to spend it.

Alderman Lauderdale mentioned that we could do infrastructure improvements to try to attract new businesses.

Alderman Miller requested that we do a study or report on the numbers for the City to take over the garbage service again. Mrs. Frankie Shannon spoke to say that she would like the City to take the trash service over again. She stated that the service and frequency of the trash collection was much better than what we currently have. Alderman Lauderdale agreed that we needed to do a study to get the numbers together for the City doing the garbage service again.

Alderman Miller thanked Mayor Johnson, City Clerk Katie Harbin, and all of the department heads for working hard to put this budget together. Mayor Johnson advised that the department heads can advise the employees of the 3% raise in a positive manner, stating that we have excellent employees but we have to save money where we can.

Mayor stated that the overview from the discussion for changes to be made was to reduce the pay increase to 3%, putting the remaining balance into contingency. Also to remove the open billing clerk position, putting the remaining balance into contingency.

**\$250 FUNDING REQUEST FOR THE 15TH ANNUAL DESOTO COUNTY
COMMUNITY PRAYER BREAKFAST SPONSORSHIP**

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to approve the funding request of \$250 for the 15th Annual Desoto County Community Prayer Breakfast sponsorship, to be paid out of tourism. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013.

**APPROVE THE LOW AND BEST QUOTE FROM FLEET SAFETY EQUIPMENT,
INC. TO PURCHASE EQUIPMENT FOR NEW POLICE VEHICLES**

Motion was duly made by Alderman Hobbs, and seconded by Alderman Higdon to approve the low and best quote from Fleet Safety Equipment, Inc. to purchase equipment for new police vehicles, in the amount of \$96,827.11. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013.

**APPROVE THE LOW AND BEST QUOTE FROM HANCOCK BANK TO DO A LEASE
PURCHASE FOR THE NEW POLICE VEHICLES AND EQUIPMENT**

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to approve the low and best quote from Hancock Bank to do a lease purchase in the amount of \$640,000.00 with an interest rate of 1.82% for the purchase of the new police cars and equipment and pay the balance of the purchase out of the budget. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013.

**AUTHORIZE MAYOR TO SIGN AN AGREEMENT WITH MDOT FOR SEWER
RELOCATION AT LICENSE DR**

Motion was duly made by Alderman Higdon, and seconded by Alderman Miller to authorize the Mayor to sign an agreement with MDOT for sewer relocation at License Dr. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013.

GO INTO CLOSED SESSION

Motion was duly made by Alderman Higdon, seconded by Alderman Brooks to have the go into closed session to discuss going into executive session. A roll call vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013.

GO INTO EXECUTIVE SESSION FOR NEGOTIATIONS AND PARK PERSONNEL

Motion was duly made by Alderman Higdon, seconded by Alderman Bryant go into executive session for negotiations and park personnel. A roll call vote was taken with the following results:

Those voting "Aye": , Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September, 2013.

COME OUT OF EXECUTIVE SESSION FOR NEGOTIATIONS AND PARK PERSONNEL

Motion was duly made by Alderman Higdon, seconded by Alderman Hobbs to come out of executive session for negotiations and park personnel. A roll call vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 3rd day of September. 2013.

ADJOURN

There being no further business at this time a motion was duly made by Alderman Lauderdale, seconded by Alderman Bryant to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR CHIP JOHNSON

ATTEST:

KATIE HARBIN, CITY CLERK