

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, February 7, 2012 at 6:00 P.M. with Mayor Chip Johnson presiding. Aldermen present were: Sam Lauderdale, Sonny Bryant, Alderman Miller, Gary Higdon, Jamie Tipton, and Jeff Hobbs. Alderman Manning arrived late.

Also present for the meeting were: City Clerk Katie Subia, City Attorney Kenny Stockton, City Engineer Joe Frank Lauderdale, Police Chief Mike Riley, Fire Chief Hubert Jones, Public Works Director Gary McElhannon, Griff Gatlin, Judge Nowak, Lee Caldwell, Henry Bailey, and Jacob Threadgill.

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### INVOCATION

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Alderman Higdon gave the invocation.

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### APPROVAL OF AGENDA

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Motion was duly made by Alderman Higdon, and seconded by Alderman Tipton to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February 2012.

Agenda  
City of Hernando  
Mayor and Board of Alderman  
Regular Meeting

February 7, 2012

6:00pm

- 1) Meeting called to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 92617 – 92821 less 92636, 92638, 92639, 92641, 92695 – 92698, 92754 and 92755
- 5) Approve Docket of Claims No.'s (Lauderdale) 92636, 92639, 92754 and 92755
- 6) Approve Docket of Claims No.'s (Bryant) 92695 - 92698
- 7) Approve Docket of Claims No.'s (Miller) 92638 and 92641
- 8) Approve Minutes

## 9) Consent Agenda

- A) Authorize Fire Chief Hubert Jones, Deputy Fire Chief Marshel Berry, and Firefighter Justin McFarlin to attend the CPAT Test in Jackson, MS, on March 13, 2012, and authorize to issue checks for registration and travel expenses.
- B) Authorize Fire Chief Hubert Jones, Deputy Fire Chief Marshel Berry, Inspector Matt Massey, and Captain Sam Witt to attend the MS Fire Investigators Association Spring Seminar in Tunica, MS, March 21-23, 2012, and authorize to issue checks for registration and travel expenses.
- C) Authorize Katie Subia, Julie Harris, Dot Hughes, and Denise Stringfellow to attend the 42<sup>nd</sup> Annual Mississippi Municipal Clerks Conference in Hattiesburg, on March 28<sup>th</sup> – 30<sup>th</sup>, also authorize to issue checks for registration and travel expenses.
- D) Authorize the Mayor, Board of Aldermen, Department Heads, and Executive Assistant Julie Harris to attend the MML Convention in Biloxi, MS, June 23-28, and also authorize to issue checks for registration and travel expenses.

## 10) Introduction of County supervisor Lee Caldwell

## 11) Review of proposed “Amnesty Days” in Municipal Court with Judge Nowak

12) Authorize the Optimist Club to close streets for the A’Fair on May 19<sup>th</sup>13) Authorize to pay expenses for the Mayor’s Youth Council to attend the Youth Summit trip in Starkville, MS on March 2<sup>nd</sup> – 3<sup>rd</sup>, expenses to come out of the Tourism fund

## 14) Authorize to purchase a 12 Led Zoll Monitor using EMSOF grant money

## 15) Authorize to purchase 11 radios and 13 speaker microphones on state contract # 3467, for \$9,989.00

## 16) Authorize to hire John Davenport as a certified police officer, with a rate of pay of \$14.67 an hour

## 17) Authorize to advertise for bids for Street Overlays

## 18) Executive Session for Public Works and Administration personnel

## 19) Adjourn

**APPROVE DOCKET OF CLAIMS NO.'S 92617 – 92821 LESS 92636, 92638, 92639,  
92641, 92695 – 92698, 92754 AND 92755**

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The Board of Aldermen were presented with a docket of claims No. 92617 - 92821 less 92636, 92638, 92639, 92641, 92695 – 92698, 92754 and 92755 in the amount of \$1,021,699.01 for approval.

Motion was duly made by Alderman Tipton, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting “Nay”: None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**APPROVE DOCKET OF CLAIMS NO.'S 92636, 92639, 92754 AND 92755  
(LAUDERDALE)**

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Alderman Lauderdale recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No.'s 92636, 92639, 92754 and 92755 in the amount of \$412,284.56 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderman Bryant to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Higdon, Alderman Tipton, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting “Nay”: None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**APPROVE DOCKET OF CLAIMS NO.'S 92695 - 92698 (BRYANT)**

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Alderman Bryant recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No.'s 92695 and 92698 in the amount of \$1,733.90 for approval.

Motion was duly made by Alderman Tipton, and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Tipton, Alderman Hobbs, Alderman Lauderdale, Alderman Miller, and Alderman Higdon.

Those voting “Nay”: None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**APPROVE DOCKET OF CLAIMS NO.'S 92638 AND 92641 (MILLER)**

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Alderman Miller recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 92638 and 92641 in the amount of \$71,234.32 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Higdon, and Alderman Tipton.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**APPROVE MINUTES FOR REGULAR MEETING JANUARY 17, 2012**

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Motion was duly made by Alderman Tipton and seconded by Alderman Hobbs to approve the minutes of the regular meeting held on January 17, 2012. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Tipton.

Those voting "Nay": None.

Alderman Higdon abstained from voting, he was not present at the January 17, 2012 meeting.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**CONSENT AGENDA**

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- A) Authorize Fire Chief Hubert Jones, Deputy Fire Chief Marshel Berry, and Firefighter Justin McFarlin to attend the CPAT Test in Jackson, MS, on March 13, 2012, and authorize to issue checks for registration and travel expenses.
- B) Authorize Fire Chief Hubert Jones, Deputy Fire Chief Marshel Berry, Inspector Matt Massey, and Captain Sam Witt to attend the MS Fire Investigators Association Spring Seminar in Tunica, MS, March 21-23, 2012, and authorize to issue checks for registration and travel expenses.
- C) Authorize Katie Subia, Julie Harris, Dot Hughes, and Denise Stringfellow to attend the 42<sup>nd</sup> Annual Mississippi Municipal Clerks Conference in Hattiesburg, on March 28<sup>th</sup> – 30<sup>th</sup>, also authorize to issue checks for registration and travel expenses.
- D) Authorize the Mayor, Board of Aldermen, Department Heads, and Executive Assistant Julie Harris to attend the MML Convention in Biloxi, MS, June 23-28, and also authorize to issue checks for registration and travel expenses.

Motion was duly made by Alderman Higdon, and seconded by Alderman Miller to approve the consent agenda. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

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### **INTRODUCTION OF COUNTY SUPERVISOR LEE CALDWELL**

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Lee Caldwell, the County Supervisor for District Four in Desoto County introduced herself to the Mayor and the Board of Aldermen.

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### **REVIEW OF THE PROPOSED "AMNESTY DAYS" IN MUNICIPAL COURT WITH JUDGE NOWAK**

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Judge Nowak went over the Proposal for "Amnesty Days" for Municipal Court. This program will be helpful for collecting old fines. We would like to run an ad in the paper, which should be no cost to the City.

#### **City of Hernando Court Amnesty Program Highlights:**

- Program dates: From February 15 to February 29.
- The amnesty program is for persons who have failed to pay their fines when due, or are currently past due with their payment of fines and for which no other schedule of payments has been arranged with the Court.
- Defendants may pay the fine in person or by forwarding a money order, bank check or other certified funds to Hernando City Court Clerk, Gale Center 2601 Elm, Hernando, MS 38632. Debit or credit cards are accepted for payments made in person.
- Fines must be paid between 8 a.m. to 5 p.m., Monday through Friday.
- Absent approval from the Court, defendants must pay their fine in FULL in order to receive amnesty. Upon payment in full of past due fines any outstanding warrants issued for the defendants failure to pay the outstanding fines will be withdrawn/dismissed at no cost to the defendant.
- If a defendant wishes to make a payment toward past due fines, but is unable to pay in full, they must appear before the Court prepared to explain their failure to pay and the arrangements they are able to make with the Court to satisfy payment of the fines owed. Such defendants, if making a payment of a reasonable amount toward fines, and demonstrating good cause for additional time to pay the balance, may still be eligible for amnesty.
- Defendants following these guidelines can pay their fine without fear of being arrested for failure to pay money owed.
- If the defendant's driver's license was suspended due to the fine and if it is paid in full; the clerk will timely forward notice of compliance to the MS Dept. of Public Safety.
- Once past due fines are paid pursuant to this program, the Judge will cancel the defendant's arrest warrant(s) for contempt for failure to pay fines.

**AUTHORIZE THE OPTIMIST CLUB TO CLOSE STREETS FOR THE A'FAIR ON  
MAY 19<sup>TH</sup>**

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Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to close Commerce Street from Highway 51 to City Hall and the streets surrounding the Courthouse from 4am to 7pm on Saturday May 19, 2012. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Tipton, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**AUTHORIZE TO PAY EXPENSES FOR THE MAYOR'S YOUTH COUNCIL TO  
ATTEND THE YOUTH SUMMIT TRIP IN STARKVILLE, MS ON MARCH 2<sup>ND</sup> - 3<sup>RD</sup>,  
EXPENSES TO COME OUT OF THE TOURISM FUND**

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Motion was duly made by Alderman Miller, and seconded by Alderman Tipton to authorize to pay the expenses for the Mayor's Youth Council to attend the Youth Summit Trip in Starkville, MS on March 2<sup>nd</sup> - 3<sup>rd</sup>, with the expenses coming out of the Tourism Fund in order to help promote the City of Hernando. A vote was taken with the following results:

Those voting "Aye": Alderman Tipton, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**AUTHORIZE TO PURCHASE A 12 LED ZOLL MONITOR USING EMSOF GRANT  
MONEY**

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Motion was duly made by Alderman Higdon, and seconded by Alderman Tipton authorize to purchase a 12 Led Zoll Monitor using EMSOF grant money. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Tipton.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**AUTHORIZE TO PURCHASE 11 RADIOS AND 13 SPEAKER MICROPHONES ON  
STATE CONTRACT # 3467, FOR \$9,989.00**

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Motion was duly made by Alderman Higdon, and seconded by Alderman Bryant to authorize to purchase 11 Radios and 13 Speaker Microphones on State Contract # 3467, for \$9,989.00. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Tipton.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**AUTHORZIE TO HIRE JOHN DAVENPORT AS A CERTIFIED POLICE OFFICER,  
WITH A RATE OF PAY OF \$14.67 AN HOUR**

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Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to hire John Davenport as a Certified Police Officer with a pay of \$14.67 an hour, per the Personnel Committee's, based on the Police Chief's recommendation. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**AUTHORIZE TO ADVERTISE FOR BIDS FOR STREET OVERLAYS**

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Alderman Miller asked what street was new on this list. Joe Frank Lauderdale answered that Saulsberry Cove is new, and Tanna Cove and Shelby Cove were not on the list also.

Alderman Miller stated that next time he would like to know if the list is changed and why, before it is brought to the meeting.

Motion was duly made by Alderman Lauderdale, and seconded by Alderman Hobbs to authorize to advertise for bids for Street Overlays. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**CLOSED SESSION**

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Motion was duly made by Alderman Higdon, and seconded by Alderman Tipton to go into closed session to discuss going into Executive Session. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**EXECUTIVE SESSION FOR PUBLIC WORKS AND ADMINISTRATION PERSONNEL**

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Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to go into Executive Session for Public Works and Administration Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Tipton, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**COME OUT OF EXECUTIVE SESSION FOR PUBLIC WORKS AND ADMINISTRATION PERSONNEL**

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Motion was duly made by Alderman Higdon, and seconded by Alderman Lauderdale to come out of Executive Session for Public Works and Administration Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman Tipton, Alderman Manning, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.



**RAISE FOR PUBLIC WORKS AND ADMINISTRATION PERSONNEL**

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Motion was duly made by Alderman Miller, and seconded by Alderman Tipton to authorize to give a pay increase to the City Clerk, Katie Subia and the Public Works Director of 2.5%. A vote was taken with the following results:

Those voting "Aye": Alderman Manning, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Tipton.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**RAISE FOR PUBLIC WORKS PERSONNEL**

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Motion was duly made by Alderman Higdon and seconded by Alderman Lauderdale to authorize to give a pay increase of \$0.25 an hour to Kendrick Wallace, \$1.16 an hour to Rex Gatlin, and \$1.16 an hour to Bobby Burton, which is a follow up of the progression when they were promoted into their new jobs when we brought the sewer department in house. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, and Alderman Manning.

Those voting "Nay": None.

ORDERED AND DONE this the 7<sup>th</sup> day of February, 2012.

**ADJOURN**

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There being no further business at this time a motion was duly made by Alderman Lauderdale, seconded by Alderman Bryant to adjourn.

Motion passed with a unanimous vote of "Aye".

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MAYOR CHIP JOHNSON

ATTEST:

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KATIE SUBIA, CITY CLERK