
Name of Project

Date

CITY OF HERNANDO FINAL SUBDIVISION PLAT CHECKLIST

Application Form

Each copy of the application shall be accompanied by:

One copy submitted with appropriate fee 30 days prior to the Planning Commission meeting signed by the applicant or his/her representative

Seven full-size copies at a scale of 1" = 200', one TIFF electronic image, and one 8.5" X 11" transparency.

Name of subdivision.

North point and graphic scale

Name of owner, subdivider

Boundary lines of area subdivided with accurate distances and angles.

Existing and proposed streets, widths and names.

Location of existing streets, widths, names within 100 feet of the subdivision.

Accurate outline of any property intended for public use with a statement of dedication.

Location of all adjacent property lines.

Proposed lot lines and identification of all lots numbered consecutively.

Location of all building setback lines, easements.

All dimensions, both linear and angular, necessary for locating the boundaries of the subdivision, lots, streets, alleys, easements, and areas for public or private use. Linear dimensions are to be given to the nearest 1/100th of a foot.

Radii, arcs or chords, points of tangency and central angle for curvilinear streets and radii for rounded corners.

Location of all survey monuments and their descriptions.

Location or vicinity map showing relationship of subdivision site to the area including

township, range, and parts of sections.

- Certificate, Mississippi registration number and legal seal of a registered engineer or land surveyor.
- Private restrictions and trusteeships and their period of existence.
- Acknowledgment of the owner(s) of the plat, and restrictions including dedication to public use of all streets,
- Proper certificates for owner, notary public, registered engineer or land surveyor, Planning Commission, Board of Aldermen, City Clerk, and Chancery Clerk shown in that order.
- Covenants.
- Homeowners Association by-laws and Certificate of Incorporation
- Evidence of compliance with erosion control procedures.
- Any other requirement of the preliminary approval (see notes below).
- The following application fee shall be submitted:

Subdivision - \$200.00 plus \$8.00 per lot

In lieu of dedicated park land funds where required - \$300 per lot.

Notes: